

CLEANING GUIDE

(Please disregard any items unrelated to your property or tenancy agreement)

General

- ☐ Clean grout between all tiles
- ☐ Clean all skirting boards and windowsills and tracks
- ☐ Clean all ceiling fans
- ☐ Cleaning all light fittings and wipe out dust and bugs
- ☐ Replace any light bulbs that are not working
- ☐ Clean all air vents and exhaust fans
- ☐ Clean return air ducts of heating system and remove and debris
- ☐ Spot clean walls – all marks, light switches, and power points
- ☐ Ensure all curtains and blinds are cleans per the inventory and condition report
- ☐ Remove all cobwebs from inside and outside the property
- ☐ Clean cupboards, wardrobes and drawers, inside and out and remove all personal items
- ☐ Clean all windows, doors, sliding doors, tracks, flyscreens and security screens inside and outside
- ☐ Repair door locks, flyscreens and doors id damaged
- ☐ Sweep and mob all tiled/lino/wooden floors
- ☐ Vacuum all carpeted areas
- ☐ Organise for all carpets to be cleaned by a registered Carpet Cleaner – if applicable. (Refer to your tenancy agreement)
- ☐ If pets were in the property, organise for flea treatment by a registered Pest Control company

Pool and Spa

- ☐ Clean and empty filters
- ☐ Ensure left in a usable condition (correct pH, salinity)
- ☐ Ensure any chemicals used during your tenancy are replaced
- ☐ Provide a copy of the outgoing check/report from pool company

Entry

- ☐ Clean cupboards inside and out, wipe all shelves
- ☐ Cleans walls, doors and ceilings
- ☐ Clean windows, window tracks and ledges, and flyscreens
- ☐ Clean lights, fans and switches
- ☐ Cleans blinds and curtains
- ☐ Vacuum or mop floors
- ☐ Wipe skirtings

Living and Dining

- ☐ Clean cupboards inside and out, wipe all shelves
- ☐ Cleans walls, doors and ceilings
- ☐ Clean windows, window tracks and ledges, and flyscreens
- ☐ Clean lights, fans and switches
- ☐ Cleans blinds and curtains
- ☐ Vacuum or mop floors

- ☐ Wipe skirtings
- ☐ Wipe tables and benches
- ☐ Clean glass and tiles/hearth around fireplace, remove all debris
- ☐ Wipe tables/benches

Kitchen

- ☐ Clean inside, outside and on top of all cupboards, drawers and shelves
- ☐ Clean hotplates/stove top (inside, outside and behind including under & around gas burners)
- ☐ Clean oven/griller (including inside and outside of glass, inside oven walls, drip trays, grill, fan and light)
- ☐ Clean range hood (including both sides of glass, fans and filter)
- ☐ Clean fridge - If applicable (inside, outside, around and behind)
- ☐ Clean dishwasher (inside, outside, around, behind and scrap catcher)
- ☐ Clean microwave - If applicable (inside, outside, around and behind)
- ☐ Clean sink (remove debris from drain hole)
- ☐ Wipe over, around & behind taps
- ☐ Wipe tables/benches
- ☐ Clean tiles and splash-backs, remove all grease
- ☐ Clean lights, fan and switches
- ☐ Vacuum or mop floors
- ☐ Clean walls, door and ceiling
- ☐ Clean windows, window tracks/ledges and fly screens
- ☐ Clean blinds/curtains

Bedrooms

- ☐ Clean cupboards inside and out, wipe all shelves
- ☐ Cleans walls, doors and ceilings
- ☐ Clean windows, window tracks and ledges, and flyscreens
- ☐ Clean lights, fans and switches
- ☐ Cleans blinds and curtains
- ☐ Vacuum or mop floors
- ☐ Wipe skirtings
- ☐ Clean cupboards and drawers inside and out, wipe all shelves

Bathroom, Ensuites, Powder Rooms and Toilets

- ☐ Clean toilet (bowl, lid, seat, cistern and behind)
- ☐ Clean vanity and sink, including plugs, remove any debris
- ☐ Clean bath
- ☐ Clean shower screen and glass, remove soap residue and scrub shower recess
- ☐ Clean cupboards and drawers inside and out, wipe all shelves
- ☐ Wash shower curtains with bleach or replace if needed
- ☐ Wipe over, around & behind taps, shower rose and soap holders
- ☐ Clean tiles and grout, remove mould and soap residue
- ☐ Clean mirror/s
- ☐ Clean lights, fan and switches
- ☐ Vacuum or mop floors
- ☐ Wipe towel rails
- ☐ Clean walls, door and ceiling
- ☐ Clean windows, window tracks/ledges and fly screens

Laundry

- ☐ Clean floors, tiles and grout, and drain
- ☐ Clean walls, door and ceiling
- ☐ Clean windows, window tracks/ledges and fly screens
- ☐ Clean cupboards and drawers inside and out, wipe all shelves
- ☐ Clean inside, outside and behind washing machine (if applicable)
- ☐ Clean washing machine filters and dispensers (if applicable)
- ☐ Clean inside, outside and behind dryer (if applicable)
- ☐ Remove lint from dryer filter (if applicable)
- ☐ Clean lights, fans and switches
- ☐ Clean blinds/curtains

Outdoors

- ☐ Remove any cobwebs from around property/verandah/garage/carport
- ☐ Remove all rubbish from around the property
- ☐ Ensure rubbish collection bins are left empty and clean
- ☐ Ensure letterbox is empty
- ☐ Sweep driveway, paved areas and deckings
- ☐ Remove any oil/petrol from concrete/garage/driveway
- ☐ Clean balcony/verandah railings
- ☐ Clean external glass of doors and windows
- ☐ Ensure hoses/sprinklers/tap fittings working
- ☐ Ensure BBQ is clean and gas bottle is full- if applicable
- ☐ Remove all pet droppings from property
- ☐ Ensure gas bottles are filled - if applicable

Gardens

- ☐ Weed and mow lawns, trim lawn edges
- ☐ Weed and rake garden beds
- ☐ Weed footpaths
- ☐ Trim bushes and hedges
- ☐ Remove any garden clippings and leaves